

MIAMI VALLEY FIRE DISTRICT
Board of Trustees Regular Meeting Agenda
January 12, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting December 8, 2011.

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Resolution No. 2012-01
A resolution to appoint Matthew H. Queen as Fire Chief for the Miami Valley Fire District consistent with the Ohio Revised Code Section 505.371 and the District By-Laws.
Comment:
Roll call vote.
2. Installation of the Miami Valley Fire District Fire Chief Matthew H. Queen. The Oath of Office will be administered by Board President John Stalder.
3. Resolution No. 2012-02
A resolution to appoint the Operational Oversight Committee (OOC), and to designate other district assignments consistent with the District By-Laws.
Comment:
Roll call vote.

4. Resolution No. 2012-03
A resolution to authorize the Miami Valley Fire District Clerk to participate in the State of Ohio Cooperative Purchasing Program commencing with the operational start date of the District.

Comment:

Roll call vote.

5. Trustee Comment
6. Operational Oversight Committee Comment
7. Study Session
 - Station Co-location Update
 - Implementation Planning Update

Adjournment

MIAMI VALLEY FIRE DISTRICT
Board of Trustees Regular Meeting Agenda
February 9, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting January 12, 2012.

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Resolution No. 2012-04
A resolution to authorize the Miami Valley Fire District Clerk to enter into a professional services agreement on behalf of the District with MED3000 for emergency medical billing services commencing with the operational start date of the district.
Comment:
Roll call vote.
2. Trustee Comment
3. Operational Oversight Committee Comment
4. Study Session
 - Implementation Planning Update

Adjournment



**NOTICE OF
SPECIAL MEETING OF THE
MIAMI VALLEY FIRE DISTRICT**
Board of Trustees Special Meeting Agenda
February 23, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Study Session

- Review of Self-Contained Breathing Apparatus (SCBA) Bid Process and Equipment Demonstration

2. Resolution No. 2012-05

A resolution to authorize the Miami Valley Fire District Clerk to enter into a contract with Howell Rescue Systems for the purchase of Self-Contained Breathing Apparatus (SCBA) and associated equipment at the earliest period allowed by law contingent upon funding approval of the City of Miamisburg City Council and/or the Miami Township Board of Trustees.

Comment:

Roll call vote.

Adjournment



MIAMI VALLEY FIRE DISTRICT

Board of Trustees Regular Meeting Agenda

March 29, 2012

8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting February 9, 2012 and the Special Meeting on February 23, 2012.

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Resolution No. 2012-06
A resolution to establish a user fee structure for emergency medical services provided by the Miami Valley Fire District at the operational start date of the Fire District.
Comment:
Roll call vote.
2. Resolution No. 2012-07
A resolution to authorize the Miami Valley Fire District Clerk to enter into an agreement with Fifth Third Bank for active and interim/inactive funds banking services.
Comment:
Roll call vote.

3. Resolution No. 2012-08

A resolution to authorize the Miami Valley Fire District Clerk to enter into a professional services agreement on behalf of the District with Creative Microsystems, Inc. for finance and payroll software including hosted support of the applications commencing with the operational start date of the District.

Comment:

Roll call vote.

4. Resolution No. 2012-09

A resolution to authorize the issuance of a Request For Proposal for Information Technology support services for the Miami Valley Fire District.

Comment:

Roll call vote.

5. Trustee Comment

6. Operational Oversight Committee Comment

7. Study Session

- Comprehensive Agreement Update
- Implementation Planning Update
- Apparatus Specification Update
- Fire Equipment Update (SCBA)
- JEDD Update

Adjournment



MIAMI VALLEY FIRE DISTRICT
Board of Trustees Regular Meeting Agenda
April 12, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting March 29, 2012

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Trustee Comment
2. Operational Oversight Committee Comment
3. Study Session
 - Budget Update
 - Engine Specification Update
4. Motion

A motion to recess to an executive session for the discussion of the employment of a public employee.

Comment:
Roll call vote.

Adjournment



**NOTICE OF
SPECIAL MEETING OF THE
MIAMI VALLEY FIRE DISTRICT**
Board of Trustees Special Meeting Agenda
April 26, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Resolution No. 2012-10

A resolution to authorize the Miami Valley Fire District Clerk to request the Miami Township Board of Trustees to purchase a firefighting apparatus, radio and other associated equipment from Warren Fire Equipment and Motorola, Respectively on behalf of the Miami Valley Fire District, to commit to its lease from Miami Township at a cost not to exceed the annual financing and to amend the Miami Township Equipment Lease Agreement at the earliest period allowed by law.

Comment:

Roll call vote.



2. Resolution No. 2012-11

A resolution to authorize the Miami Valley Fire District Clerk to request the Miami Township Board of Trustees to purchase a medic apparatus and other associated equipment from Horton Emergency Vehicle on behalf of the Miami Valley Fire District, to commit to its lease from Miami Township at a cost not to exceed the annual financing and to amend the Miami Township Equipment Lease Agreement at the earliest period allowed by law.

Comment:

Roll call vote.

3. Trustee Comment

4. Operational Oversight Committee Comment

5. Study Session

A. Implementation Update

Adjournment



**NOTICE OF
SPECIAL MEETING OF THE
MIAMI VALLEY FIRE DISTRICT**
Board of Trustees Special Meeting Agenda
May 30, 2012
6:00 p.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Public Comment (Joint Citizen Forum under the Miami Township agenda)

Old Business

None

New Business

1. Resolution No. 2012-12
A resolution approving and authorizing the execution of a Comprehensive Agreement regarding the Miami Valley Fire District at the earliest period allowed by law.
Comment:
Roll call vote.
2. Resolution No. 2012-13
A resolution to establish appropriations for June 1 through December 31, 2012.
Comment:
Roll call vote.

Adjournment



**NOTICE OF
SPECIAL MEETING OF THE
MIAMI VALLEY FIRE DISTRICT
Board of Trustees Special Meeting Agenda
May 31, 2012
8:00 a.m.**

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Consent Agenda

Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote of consent. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

1. Motion

A motion to confirm the appointment of personnel.

Comment:

Employees listed below are appointed to the Miami Valley Fire District effective June 11, 2012.

Action: _____

Full-time Battalion Chief

Jim Baber
Andrew Harp
Glenn Jirka
Steven Meadows
Ronald Taylor

Full-time Fire Lieutenant

Ryan Dipzinski
William Eaton
Dale Fahrney
Timothy Shafer
Alexander Shartle
Steve Shupert
Robert Spencer
Russ Sweet
Jonathan Willis

Full-time Firefighter/Paramedic

Christopher Amsler
Maggie Baber
Brett Beach
Cary Bicknell
Tobin Borger
Shawn Cline
Brady Creech
Shawn Ditton
Craig Ennis
Steve Gabbard
Brian Gedart
Chad Gemin
Doug Gilmore
Tom Harnett
Jack Ikerd
Mark Johnson
Mike Krapf
Donald Lutz
Douglas Maddox
William Martin
Blaine Moore
Robert Pugh

Brent Ray
Michael Renk
Neil Risner
Zachary Ruschau
Nicholas Sanders
Brian Scott
Nick Seitz
Bryan Shaw
Trent Shroyer
Steven Sibert
Kyle Steward
Thomas Swaney
Steven Swoll
David Talmage
Joshua Thomas
Steve Wenclewicz
Mike Wilcox
Kenneth Wilmot
Matthew Woodgeard
Aaron Zink
Elizabeth Zink

Part-time Firefighter

Paul Andrix
Adam Arnett
Jeff Ball
William Barret
Prentice Berry
Nathan Bolling
Mark Carter
Zachary Eddy
Paul Felder
Brian Fleming
Andrew Frahm
Dylan Gibson
Mark Gibson

Brad Herr
Kevin Hicks
JC Keyser
Paul Kleinhenz
Tim Kracus
Christopher Kyer
Dustin Lacy
Vincent Lanning
Ben McNeely
Alan Miller
Cameron Stegal
Chad Schrock
Gardner Watkins

Part-time Administrative Assistant

Ransae Hall
Rosie Stevens

Old Business

None

New Business

1. Resolution No. 2012-14
A resolution to establish wages and benefits for employees within the service of the Miami Valley Fire District effective June 11, 2012.
Comment:
Roll call vote.

2. Resolution No. 2012-15
A resolution authorizing the Miami Valley Fire District to "Pick Up" the statutorily required contribution to the Ohio Police and Fire Pension Fund.
Comment:
Roll call vote.

3. Resolution No. 2012-16
A resolution authorizing the Miami Valley Fire District to "Pick Up" the voluntary contributions through a payroll deduction for the purchase of service credit by employees who are members of the Ohio Police and Fire Pension Fund.
Comment:
Roll call vote.

4. Resolution No. 2012-17
A resolution authorizing the Miami Valley Fire District to "Pick Up" the statutorily required contribution to the Ohio Public Employees Retirement System effective June 11, 2012.
Comment:
Roll call vote.
5. Resolution No. 2012-18
A resolution adopting a Plan under the Ohio Public Employees Deferred Compensation Program administered by the Ohio Public Employees Deferred Compensation Board for participation by "Eligible Employees" of the Miami Valley Fire District.
Comment:
Roll call vote.
6. Resolution No. 2012-19
A resolution to provide for the payment of group health insurance benefits and to establish a Health Insurance Waiver Program for eligible Miami Valley Fire District employees effective June 10, 2012.
Comment:
Roll call vote.
7. Resolution No. 2012-20
A resolution to authorize the Miami Valley Fire District Clerk or his designee to establish flexible spending accounts for the Miami Valley Fire District employees under Section 125 of the Internal Revenue Code commencing with the operational start date of the Miami Valley Fire District.
Comment:
Roll call vote.
8. Resolution No. 2012-21
A resolution to authorize the Miami Valley Fire District Clerk or his designee to enter into an agreement for the purchase of life insurance benefits offered to employees of the Miami Valley Fire District, from the Standard Insurance Company through the Ohio Benefits Cooperative (OBC) commencing with the operational start date of the Miami Valley Fire District.
Comment:
Roll call vote.
9. Motion
A motion to recess to an executive session to receive legal advice from counsel.
Comment:
Roll call vote.
10. Trustee Comment
11. Operational Oversight Committee Comment

Adjournment



**NOTICE OF
SPECIAL MEETING OF THE
MIAMI VALLEY FIRE DISTRICT**
Board of Trustees Special Meeting Agenda
June 7, 2012
9:00 a.m.
Miami Township Campus, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

New Business

1. Installation of the Miami Valley Fire District employees. The Oath of Office will be administered by Board President John Stalder.

Adjournment

Reception immediately following – Miami Township Community Room



**NOTICE OF
SPECIAL MEETING OF THE
MIAMI VALLEY FIRE DISTRICT**
Board of Trustees Special Meeting Agenda
June 13, 2012
8:30 a.m.

Miamisburg Civic Center, Council Chambers, 10 N. First Street, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

New Business

1. Employee Meeting
Questions and Answers

Adjournment



MIAMI VALLEY FIRE DISTRICT
Board of Trustees Regular Meeting Agenda
August 9, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting on April 12, 2012 and Special Meetings on April 26, 2012, May 30, 2012, May 31, 2012, June 7, 2012 and June 13, 2012

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Consent Agenda

Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote of consent. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

1. **Motion**

A motion to confirm the hiring of the following personnel.

Comment:

Employees listed below are hired by the Miami Valley Fire District effective August 9, 2012.

Action: _____

Part-time Firefighter

Brandon Workman
Jason Perry

2. Motion

A motion to confirm the resignation of the following personnel.

Comment:

Employees listed below have resigned from the Miami Valley Fire District effective August 9, 2012.

Action: _____

Part-time Firefighter

Prentice Berry
William Barrett

Old Business

None

New Business

1. Trustee Comment
2. Operational Oversight Committee Comment
3. Study Session
 - Notification to establish a hiring process and promotional process for the Miami Valley Fire District.

Adjournment



MIAMI VALLEY FIRE DISTRICT
Board of Trustees Regular Meeting Agenda
September 13, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting on August 9, 2012.

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Consent Agenda

Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote of consent. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

1. **Motion**

A motion to confirm the resignation of the following personnel.

Comment:

Employees listed below have resigned from the Miami Valley Fire District effective September 13, 2012.

Action: _____

Part-time Firefighter - Tim Kracus

Old Business

None

New Business

1. Resolution No. 2012-22

A resolution to adopt and utilize the 2011 Edition of the Ohio Fire Code to govern the fire prevention activities of the Fire District.

Comment:

Roll call vote.

2. Trustee Comment

3. Operational Oversight Committee Comment

4. Motion

A motion to recess to an executive session to receive advice from legal counsel for the purpose of Collective Bargaining.

Comment:

Roll call vote.

Adjournment



MIAMI VALLEY FIRE DISTRICT
Board of Trustees Regular Meeting Agenda
October 17, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting on September 13, 2012.

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Trustee Comment
2. Operational Oversight Committee Comment
3. Study Session
 - Update on hiring process and promotional process for the Miami Valley Fire District.
4. Motion
A motion to recess into executive session for discussion of the employment of a public employee and contract negotiations.

Comment:

Roll call vote.

Adjournment



MIAMI VALLEY FIRE DISTRICT
Board of Trustees Regular Meeting Agenda
December 13, 2012
8:00 a.m.

Miami Township Board of Trustees Assembly Room, 2700 Lyons Road, Miamisburg, Ohio

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes of the Regular Meeting on October 17, 2012.

Public Comment

A citizen desiring to speak on agenda items or items not on the agenda may do so under public comment. Comments are limited to five minutes and the Fire District Board of Trustees may not take immediate action. However, items introduced under public comment may become agenda items for later meetings.

Old Business

None

New Business

1. Trustee Comment
2. Operational Oversight Committee Comment
3. Motion
A motion to recess into executive session for contract negotiations update.
Comment:
Roll call vote.
4. Study Session
 - FY2013 Budget Presentation
 - Ohio Volunteer Firefighters' Dependency Fund Board